



FA APPEALS AND ENTRY CONTROL BODY

APPEAL FORM

FOOTBALL AUSTRALIA

Level 2, 4 Driver Ave, Moore Park, Sydney NSW 2021

Locked Bag A4071, Sydney South NSW 1235

Telephone: +61 (2) 8020 4000

1. JURISDICTION

FA Appeals and Entry Control Body

Please complete sections 2 to 7 of this Appeal Form.

Please have regard to Football Australia's (FA) [National Club Licensing Regulations 2026](#) (in particular, clauses 8.14 to 8.22).

1. Appeals may only be lodged in writing and must be filed by a Licence Applicant in accordance with the timelines set out in the Core Process.
2. Appeals may only be lodged by:
 - (a) an AFC Men, AFC Women, A-League Men, A-League Women, NPL Men or NPL Women Licence Applicant who:
 - (i) received a refusal from the FA First Instance Body; or
 - (ii) the FA First Instance Body determined had committed at least one (1) Club Licensing Breach;
 - (b) an NPL Men or NPL Women Licence Applicant who received a refusal from the MF First Instance Body;
 - (c) a Licensee whose Licence has been withdrawn by the First Instance Body; or
 - (d) the Licensor, the competent body of which must be defined (e.g. Licensing Manager).
3. The FA Appeals and Entry Control Body may impose an additional costs award against the Licence Applicant or Licensee (as applicable) if it finds the appeal to be frivolous or vexatious.
4. The FA Appeals and Entry Control Body shall make its decision based on the decision of the First Instance Body and only based on the evidence provided by the Licence Applicant or Licensee (as applicable), or the Licensor before the First Instance Body.
5. The FA Appeals and Entry Control Body has the right to determine all procedures to be adopted during a hearing of an appeal. Proceedings will be conducted with as little formality and technicality, and with as much expedition, as a proper consideration of the matters before the FA Appeals and Entry Control Body permit.
6. The quorum for the decisions of the FA Appeals and Entry Control Body is three (3) members. Each member of the FA Appeals and Entry Control Body will have one (1) vote and the Chair will, in the event of a tie, have a casting vote.
7. As a part of this licensing process, there is no right for a Licence Applicant to be heard in person or to make oral submissions to either the First Instance Body or FA Appeals and Entry Control Body. If a decision-making body requests that a Licence Applicant make oral submissions, the Licence Applicant may retain external legal advisors to make such submissions on its behalf.

2. TYPE OF APPLICATION AND DETAILS OF DISPUTE

2.1 FA Appeals and Entry Control Body

Briefly state the relevant facts and legal arguments in the space below. You must include a clear statement of the issues you are submitting to the FA Appeals and Entry Control Body for determination. If necessary, continue in an annexure.

2.2 Appeal

If this is an application to hear an appeal of a Determination of the First Instance Body, you must include a copy of the Determination being appealed and confirm the following details:

Date of FIB decision:

DD/MM/YEAR

The sole grounds of appeal are as set out in clause 8.16 of the National Club Licensing Regulations 2026. On what ground/s is the Licence Applicant or Licensee (as applicable) appealing the above decision:

- it was not afforded a reasonable opportunity to provide information at first instance;
- the determination of the First Instance Body was affected by bias;
- the decision was one that was not reasonably open to the First Instance Body having regard to the submissions before it; or
- in relation to a determination by the FA First Instance Body that the AFC Men, AFC Women, A-League Men, or A-League Women Licence Applicant committed a **Club Licensing Breach only**, there was a material error in the application of these Regulations (e.g. an inaccurate assessment of a Licence Applicant's submissions as it relates to the fulfilment or non-fulfilment of a criterion) by the FA First Instance Body or FA's Licensing Administration.

To the extent you have not already done so in section 2.1 above, you must set out below the submissions you rely on in support of your grounds of appeal. If necessary, continue in an annexure.

3. APPLICANT / APPELLANT DETAILS

Applicant/Appellant

Name:

(i.e., Club Name)

Contact name and title:

(if applicant/appellant is an entity)

Member Federation:

(if applicable)

Address for service of notices:

Telephone:

Mobile:

Email:

4. RESPONDENT DETAILS

Respondent

Name:

Contact name and title:

(if respondent is an entity)

Member Federation:

Address for service of notices:

Telephone:

Mobile:

Email:

5. RELIEF SOUGHT

Please describe the relief you are seeking from the FA Appeals and Entry Control Body. If necessary, continue in an annexure:

6. INSTRUCTIONS FOR LODGING APPLICATION

6.1 Application

The Licence Applicant or Licensee (as applicable) must:

- (a) lodge a completed appeal form; and
- (b) pay to Football Australia an appeal fee of:
 - (i) in the case of an appeal regarding a licensing decision, \$10,000; or
 - (ii) in the case of an appeal regarding a Club Licensing Breach, \$5,000.

In addition to the above, the Licence Applicant or Licensee (as applicable) **must initiate any appeal via CLAS.**

In accordance with clause 8.18 of the National Club Licensing Regulations, if the appellant is completely successful in its appeal:

- (a) in the case of an appeal regarding a licensing decision, **\$6,000**; or
 - (b) in the case of an appeal regarding a Club Licensing Breach, **\$3,000**,
- will be refunded to the appellant.

The **completed appeal form** and **proof of payment** are to be emailed to clublicensing@footballaustralia.com.au with a copy to the Member Federation Club Licensing Manager if the appellant is an NPL club. Payment of the application fee is to be made by direct deposit into FA's bank account:

Bank:	Commonwealth Bank (CBA)
Account Name:	Football Australia Ltd
Account Number:	20315831
Branch/Swift Code:	CTBAAU2S
BSB:	062000

- I have attached proof of payment to FA of the applicable appeal fee.
- I have initiated this appeal via CLAS.

6.2 **FA Contact Details**

Please address any correspondence, applications or other general queries to the Club Licensing Administrator at the address below:

clublicensing@footballaustralia.com.au

Football Australia

Level 2, 4 Driver Ave, Moore Park, Sydney NSW 2021

Locked Bag A4071, Sydney South NSW 1235

Telephone: +61 (2) 8020 4000

7. SIGNATURE OF APPLICANT / APPELLANT

I warrant that the information contained in this Appeal Form is true and correct.

Signed:

Name:

Position:

Date:

DD/MM/YEAR

Your privacy: FA collects your personal information so it can administer the FA Appeals and Entry Control Body. Your information will be shared with members of the FA Appeals and Entry Control Body. You have a right to access certain personal information that we collect and hold about you. You may contact us at clublicensing@footballaustralia.com.au. A copy of the FA privacy policy is available at www.footballaustralia.com.au/privacy.