

POSITION DESCRIPTION

OVERVIEW

TITLE	General Manager - Security, AFC Women's Asian Cup 2026 LOC Office.
DEPARTMENT	AFC Women's Asian Cup 2026 LOC Office
LOCATION	Sydney (Head Office)
REPORTS TO	LOC Tournament Director
WORK TYPE	Full-Time Fixed Term Contract
HOURS/ DAYS PER WEEK <i>(part-time, casual or contractor only)</i>	
START DATE	ASAP
END DATE <i>(FT/PT fixed term contract or contractor only)</i>	Post Tournament 2026

ACCOUNTABILITY

Number of direct reports	3
Number of indirect reports	TBC
Budget responsibility in \$ <i>(State whether prime, shared or contributory responsibility)</i>	TBC

ABOUT US

Football Australia is the national governing body for football in Australia and a member of Fédération Internationale de Football Association (FIFA), the international governing body for football. It governs all national teams, the A-Leagues (in Football Australia's capacity as the regulatory body), Australia Cup, National Premier Leagues and leads state, community, and grassroots football.

OUR CULTURE & VALUES

Football in Australia is a melting pot of approximately 2 million participants represented by over 200 different cultures, we proud to be the most diverse and globally connected sport within the Australian sporting landscape.

Football Australia's purpose is to *'bring communities together through football - connecting Australia to the world'* while having a vision to *'be a leading football nation where everyone is inspired to live and love the game'*.

To achieve this, we live by our company values which include:

- 1. Impact On & Off the Field:** Challenge the way we think and do to seek ways to grow the impact football has, influence industry thought leaders.



POSITION DESCRIPTION

2. **Inclusive & Diverse Football for all:** Football is embedded in the nation's social fabric, follows the story of Australia, be accessible for all
3. **A United Team:** Bringing people together to unleash the power of football and to deliver the vision, we bring the team spirit to the game
4. **Trust:** Building trust across the whole football community, be trusted custodians of the game, act with integrity and objectivity

BACKGROUND & PURPOSE OF THE ROLE

The Asian Football Confederation (AFC) has awarded Football Australia (FA) hosting rights for the 2026 edition of the AFC Women's Asian Cup™. Having co-hosted the best-ever edition of the FIFA Women's World Cup™ in 2023, Australia will host the Continent's premier women's national team for a second time in history having also staged the 2006 edition of the AFC Women's Asian Cup™.

This prestigious event will bring together 12 nations in a tournament structured into three groups of four. Following the resounding success of last year's FIFA Women's World Cup™, Football Australia, its stakeholders and partners are eager to create another tournament that celebrates women's football, delivers legacy outcomes for football and Australian society more broadly.

A Local Organising Committee (LOC) will be established for the sole purpose of delivering the 2026 edition of the AFC Women's Asian Cup™ in Australia. With the LOC soon to be established, the General Manager- Security, AFC Women's Asian Cup 2026 LOC Office, will initially be contracted to Football Australia, transitioning to the LOC Office once established.

As part of the LOC Tournament Operations Leadership Team, the role is responsible for the comprehensive safety security and accreditation planning for the execution of the 2026 AFC Women's Asian Cup™, under the guidance of the AFC Asian Cup Office (ACO) and the Local Organising Committee (LOC).

This role involves strategic oversight of all security and accreditation operations that go towards ensuring effective Tournament delivery in accordance with AFC requirements outlined in the Organising Association Agreement OAA), Stadium Technical Annex (STA), List of Requirements, Policies/ Guidelines and other AFC directives.

ROLE RESPONSIBILITIES

Financial Management

- Oversee and report on the budget attributed to Security.

Event Planning

- Develop the strategic objectives and Functional Area operations plans for the Security Functional Areas

POSITION DESCRIPTION

Strategic Security Planning

- Develop the Security Strategy & Planning requirements for AFC Women's Asian Cup 2026
- Implement best practice security policies, processes and practices for the event and across all Stakeholder groups.
- Develop and implement security plans in coordination with government authorities, ensuring the security, safety and personal protection of all stakeholders participating in and/or attending the Tournament.
- Identify potential security risks and develop mitigation strategies.
- Act as the central contact point and represent the LOC in all meetings with external stakeholders in matters dealing with security, protective and other related services.

Event and Accreditation Operations

- Facilitate an accreditation system to enable everyone officially connected with the Competition to be identified and gain appropriate access to their respective areas of work or participation, as per the AFC's Accreditation Policy.
- Developing systems to process accreditation requests efficiently.
- Finalising all accreditation zones with venue management. Ensure Access plans are complete for all accredited venues
- Working closely with security personnel to guarantee the quality of information and protection of data.
- Maintain detailed records of security operations, incidents and other critical documentation for post event analysis and reporting

Venue & Operational Security and Safety

- Supervise all operational aspects of tournament venues, ensuring AFC and STA compliance, and smooth coordination of the spectator flow within and outside of Stadiums. Maintaining strong relations with Venue Managers.
- Develop and implement security plans in coordination with government authorities, ensuring the security, safety and personal protection of all stakeholders participating in and/or attending the Tournament.
- Working with government and stadium authorities, manage access control for secure entry and exit at venues, complying with various AFC policies and requirements.
- Liaise with Tournament Services on security at training venues.

Team Leadership & Management

- Recruit, train and manage the security and accreditation team
- Planning staff and volunteers for the accreditation process across all venues.
- Working with government and stadium authorities, manage access control for secure entry and exit at venues, complying with various AFC policies and requirements.

POSITION DESCRIPTION

- Collaborate closely and provide advice to stakeholders on the design and safety protocols

Crisis Management

- Develop, implement and test crisis management and emergency response procedures
- Conduct thorough risk assessments, provide training programs, ensuring adherence to legal and ethical guidelines

ROLE OUTCOMES/ DELIVERABLES

- Successful delivery of the Tournament's Security Strategy & Planning measures in compliance with AFC requirements outlined in the Organising Association Agreement OAA), Stadium Technical Annex (STA), List of Requirements, Policies/ Guidelines and other AFC directives; and
- Enhance Football Australia's reputation as a world-class sporting administrative body within global football, and strengthen FA's relations with key Australian stakeholders, including the AFC, government, media (broadcasters), commercial partners, the football community, and the general public.
- As a senior member of the Tournament Operations Team, contributing to Tournament wide coordination and reporting at Tournament Time, including supporting the implementation of an agreed communication, command and control structure.

MAJOR INTERACTIONS

- The Local Organising Committee (LOC)
- AFC Head of Asian Cup 2026 (ACO)
- Football Australia Management Team
- AFC Women's Asian Cup 2026 LOC Office Management Team
- Asia Football Group
- Venue and Facility operators
- Federal, State and Territory Government stakeholders
- Specialist temporary overlay consultants
- Professional services consultancies

KNOWLEDGE, SKILLS, AND EXPERIENCE

Essential	<ul style="list-style-type: none"> • Extensive experience demonstrated in security management leadership within Major Sports Events • A high-level understanding of security and risk implications in major events and with international sporting teams is desirable • Strong interpersonal and people management skills • Strong written and verbal communication skills; a persuasive and passionate communicator with excellent public speaking skills.
------------------	---

POSITION DESCRIPTION

	<ul style="list-style-type: none"> • Proven capacity for successful negotiation and stakeholder consultation • Has a proven and extensive personal network in the security and event areas • Knowledge and understanding of legislation and regulation relating to the provision of security and risk management services • Proficient project management experience within a security environment with differing stakeholders • Responds flexibly and communicates openly to shifting demands and priorities • Outstanding communication and interpersonal skills are essential • Demonstrated ability to manage third party contractors effectively • Strong event and facility operations expertise • Proven leadership experience, demonstrates the ability to manage cross functional large teams, oversee complex operations, and drive organisational success.
Desirable	<ul style="list-style-type: none"> • Understanding of local and global football, respected within the community • Asia-literacy and experience in working in Asian cultural contexts

QUALIFICATIONS

Essential	<ul style="list-style-type: none"> • Relevant tertiary qualifications in relevant discipline or equivalent skills in Security Management, Law Enforcement, Sports and or Event Management, or related field. • 10+ years of experience in the major events industry or related fields.
------------------	--

UNIQUE CRITERIA

The following selected items identify the requirements of the role

- ☒ Out of hours and weekend work
- ☒ Intra and/ or Interstate travel
- ☐ International Travel
- ☒ Significant periods of work away from home
- ☒ Significant Responsibilities – This does not contain a comprehensive listing of responsibilities, activities and duties that are required of the incumbent. These may change from time to time at the discretion and needs of the manager/organisation

ADDITIONAL REQUIREMENTS

To comply with our organisational policies and/ or national and state legislation, the following selected items are requirements of the role

- ☒ National Police Check
- ☒ International Criminal History Record for each country (other than Australia) in which you have resided for 12 months or more in the last 10 years (if applicable)
- ☒ Full working rights in Australia
- ☒ Working with children check (paid/ employee) or state- based equivalent



POSITION DESCRIPTION

☐ Working with children check (volunteer) or state- based equivalent (volunteer roles only)